

MEMBERSHIP

Membership shall consist of presidents and vice-presidents of all educational associations within the county and the Executive County Superintendent of Schools. All members will serve without compensation.

RESPONSIBILITIES

1. Officers of the Council:

a. Co-Chairpersons

- Executive County Superintendent of Schools
- President, Passaic County Education Association

Presides over all Council meetings and performs duties as associated with the office;

b. Treasurer

- President, Passaic County Association of School Business Officials

Reviews all financial transactions; filing tax forms; handling financial transactions at events and providing Treasurer/Financial Reports

c. Secretary

- Annually designated by Co-Chairpersons

Types agendas, takes notes, prepares meeting minutes, maintains official copy of approved minutes and notifies members as needed.

2. Members

Members are expected to attend all meeting and functions of the Council and assist with the planning and preparation of all events and soliciting of sponsors.